



RFP: On-call engineering services

Kayenta Township is seeking an engineering firm to provide design, engineering cost estimates, and engineering advice primarily for infrastructure projects. Some design, cost estimates, and engineering advice may be required from other engineering or architectural disciplines.

The consultant selected will complete a '*Certificate of Experience Record and Reference*' for the Township engineer.

Examples of on-call engineering services requested by the Township are, but not limited to:

- Water & sewer main design.
- Determination of whether existing community water and sewer infrastructure will meet the demands of a proposed project.
- Street & parking lot design.
- Advice on type of material for a project e.g. pavement vs. concrete, soil cement, etc.
- Cost estimates for infrastructure projects and landscaping.

Requirements:

- All designs, cost estimates, and advice (if appropriate) will be sealed & signed by a currently registered engineer allowed to conduct business on the Navajo Reservation.
- Statement of qualifications for each team member.
 - List three references for other projects of similar nature. Do not list the Kayenta Township as a reference.
- Professional Liability insurance is required in the name of the Proposer (no borrowing). The insurance amount required is \$1,000,000.00 for each occurrence.
- An understanding of the Navajo Nation '*Signature Approval Sheet*' for utility easements and road right-of-way.
- The Kayenta Township will utilize the current Navajo Nation Business Regulatory Source Listing.
- Include five-percent Kayenta Township tax in proposal, not Navajo Nation tax.

All questions for this proposal can be addressed to Don Jackson, Kayenta Township Engineer, by e-mail at: djackson@kayentatownship.net.

Complete applications must be submitted no later than 5:00pm (local time), August 19, 2011. No electronic applications are accepted. The proposals can be hand delivered to the Kayenta Township office, or by the following methods:

If using postal service:

ATTN: Gabriel Yazzie
RE: 'RFP: On-call Engineering Services'
P.O. Box 1490 Kayenta, AZ 86033

If using an express mail service:

ATTN: Gabriel Yazzie
RE: ' RFP: On-call Engineering Services'
¼ mile North of US 163, Kayenta Township, Kayenta, AZ 86033

**Kayenta Township abides by the Navajo Nation Business Opportunity Act, Title 5,
Chapter 2, Section 205.**